



# 保良局百周年李兆忠紀念中學

PO LEUNG KUK CENTENARY LI SHIU CHUNG MEMORIAL COLLEGE

中一自行分配學位 2025-2026

申請須知

## 甲:自行分配學位數目

本校自行分配學位數目共40個。

## 乙:申請人資格

1. 申請人須符合教育局所定之2025-2026學年中一派位資格。
2. 申請人只可向不多於兩所參加派位的中學遞交申請, 否則其獲自行分配學位的機會將被取消。
3. 申請人可向學校提交紙本申請, 或透過《中一派位選電子平台》遞交自行分配學位申請, 切勿重複遞交申請。
4. 申請人必須品學兼優。本校將會面見所有符合資格的申請人。

## 丙:收生準則及比重

學業成績(50%)、面試表現(30%)及課外活動(20%)

## 丁:申請程序

1. 申請表格可於**2024年12月2日**至**2025年1月16日**到本校校務處索取, 或於本校網頁<https://www.plkc.edu.hk> 下載。
2. 填妥之申請表格, 請於**2025年1月2日**至**2025年1月16日**交回本校校務處, 收表時間為:  
星期一至五 :上午9:00 – 下午4:30  
星期六 :上午9:00 – 上午11:30
3. 申請人需呈交以下文件:(請依次序排列及釘妥)
  1. 教育局所發出之中一自行分配學位申請表:(如透過《中一派位選電子平台》遞交申請, 毋需提交此項。)
    - ◆ 請在適當位置填寫本校校名(包括教育局部份、中學部份及家長部份)
    - ◆ 切勿撕開三個相連部份
  2. 本校申請表
  3. 身份證影印本
  4. 小五成績表影印本
  5. 小六成績表影印本
  6. 各項獎狀/證書影印本(只須呈交小四至小六資料)
  7. 已貼上足夠郵資的長形回郵信封乙個(如透過《中一派位選電子平台》遞交申請, 毋需提交此項。)

\*申請人毋需提交小學推薦信
4. 符合本校申請資格之申請人將獲本校發出覆函, 申請人請在覆函填上中、英文姓名及學生編號, 並保留該覆函, 待日後有需要申請本校插班時用。曾申請本校自行分配學位之轉校生可獲優先處理。

## 戊:面試安排及結果公佈

1. 本校將於**2025年2月**發信邀請符合資格的申請人進行面試, 面試名單亦會於本校網頁同時發佈。
2. 面試日期為**2025年3月8日**(星期六)上午。
3. 面試將以英語及粵語進行。
4. 本校將於**2025年3月31日**以書面及電話通知所有正取學生的家長。
5. 備取學生的家長不會獲校方通知, 請屬意本校的學生及家長於**2025年4月**遞交《中一派位選擇學校表格》內填寫本校為第一志願。
6. 教育局將於**2025年7月8日**公佈自行分配學位及統一派位結果, 家長毋須向學校查詢。

\*以上資料或有機會作出改動, 請家長及申請人留意本校網頁最新消息。



# 保良局百周年李兆忠紀念中學

PO LEUNG KUK CENTENARY LI SHIU CHUNG MEMORIAL COLLEGE

## S1 Discretionary Places 2025-2026

### Notes on Application

#### **A. Number of S1 discretionary places**

**40** S1 discretionary places are available in our school.

#### **B. Eligibility of applicants**

1. Applicants have to be eligible for S1 places in 2025-2026 EDB's SSPA system.
2. Applicants may apply to not more than 2 participating secondary schools, otherwise his/her chance of acquiring a discretionary place (DP) will be forfeited.
3. Applicants may submit DP application in paper form, or via SSPA e-platform, but not both.
4. Applicants must excel in conduct and academic performance. All eligible applicants will be interviewed.

#### **C. Admission criteria and weightings**

Academic performance (50%), performance in interview (30%) and extracurricular activities (20%).

#### **D. Application procedures**

1. Application forms can be obtained from the school office or school website <https://www.plkc.edu.hk/> from **2/12/2024 to 16/1/2025**.
2. Please submit the application form to the school office from **2/1/2025 to 16/1/2025**.  
Monday to Friday : 9:00 a.m. – 4:30 p.m.  
Saturday : 9:00 a.m. – 11:30 a.m.
3. The following documents should be submitted: (They should be stapled in the following order)
  1. Application form for S1 Discretionary place issued by the EDB (Not necessary to e-platform applications)
    - ◇ Our school name should be properly filled in the spaces provided in all 3 parts on the form, which should not be torn apart.
  2. Application form of our school
  3. Copy of Identity Card
  4. Copies of P.5 report cards
  5. Copies of P.6 report cards
  6. Copies of relevant certificates awarded from P.4 to P.6
  7. One self-addressed envelope with sufficient postage (Not necessary to e-platform applications)  
\* Recommendation letters by primary schools are not required
4. A reply slip will be issued to each eligible applicant. The name (in both English and Chinese) and Student Reference No. should be filled in by the applicant. The reply slip should be kept by the applicant for future use in case of application for F.1 to F.3 transfers. Applicants who have applied for S1 places in SSPA will be given priority for processing their application.

#### **E. Details of interview and release of result**

1. Eligible applicants will be informed in writing in **February 2025** to attend an interview. A list of interviewees will also be available on our school website.
2. The interview is scheduled on **8/3/2025 (Saturday)** morning.
3. Interviews will be conducted in both English and Cantonese.
4. Successful applicants will be notified by letter and phone of their inclusion in the Successful List for S1 Discretionary Places on **31/3/2025**.
5. Students on the Reserve List will not be notified, so students and parents who prefer our school are advised to choose our school as their first choice in the Secondary One Choice of Schools Form in **April 2025**.
6. The results of Discretionary Places and Official Central Allocation will be released by the EDB on **8/7/2025**. Parents need not make enquiries to our school before the announcement of the results.

\*The details above are subject to change. Please visit the school website for the latest updates.